

# KIRINYAGA UNIVERSITY

## OFFICE OF THE DEPUTY VICE CHANCELLOR (ASA)

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**FROM:** Deputy Vice Chancellor (ASA)

**DATE:** July 27, 2017

**TO:** All Graduating KyU Students

**REF:** KyU/DVC,ASA/CoDs/vol.1/9

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### **SUBJECT: CONFIRMATION OF NAMES AND ORDER OF APPEARANCE OF NAMES IN ACADEMIC CERTIFICATES**

I write this to advise all graduands scheduled for conferment of various degrees and award of diplomas and certificates on September 1, 2017 that, the following must be observed during confirmation of names and the order of appearance of names in the academic certificates ;

1. That scheduled graduands must provide National Identification Cards
2. That, the names as they appear in National Identification Card must be matched with the names as they appear in the nominal roll  
And that;
3. Any additional names not appearing in the National Identification Card and nominal roll must be supported with a valid affidavit administered by a registered Commissioner of Oaths.

Looking forward to compliance,

**Prof. Charles O. A. Omwandho, Ph.D.**  
**DEPUTY VICE CHANCELLOR(ASA)**

CC Vice Chancellor  
Registrar ASA  
All Dean of Schools  
All CoDs  
Examination Officer